**FINAL REPORT**

**ОN THE IMPLEMETATION OF THE TRADE FAIR ACTIVITY WITHIN THE EXPORT PROMOTION PROGRAM IN 2017**

**Component 2 – Organisation of company missions abroad**

**Form 5**

In accordance with the Contract on the use of grants within the Export Promotion Program, Component 2 – Organisation of company missions abroad in 2017, we are delivering you the Report on the implementation of the project for which we have been awarded funds.

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| Name of the Beneficiary: |  |  |
| Filing number of the case:  *(according to the RAS records)* |  |  |
| Name of the trade fair: |  |  |
| Place and country of the fair: |  |  |
| Date of the fair: |  |  |
| Total amount of the eligible costs with VAT |  |  |
| Total amount of the eligible costs with VAT |  |  |
| Total amount of the awarded grant |  |  |

**ACTIVITIES**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **ACTIVITIES\***  *(Specify activity groups as are defined in the project proposal)* | **MONTH OF THE ACTIVITY IMPLEMENTATIOM**  *(n the column of the month in which the activities have been realized)* | | | | | |
|  | I | II | III | IV | V | VI |
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\*If necessary-expand the list.

Describe implemented activities envisaged by the project by months. If any of the activities envisaged by the project is not implemented, state the activities and the reason od not being implemented.

Did you request from the Development Agency Serbia to change the activities and / budget during this reporting?

YES NO

If yes, briefly describe the content of the request and the reasons for seeking change, the date of application and if you request has been approved.

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**SPECIFICATION OF PROJECT COSTS**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Number of account** | **NAME OF THE BUDGET ITEM** | **NAME OF THE SERVICE PROVIDER** | | **NUMBER OF THE ACCOUNT ACTIVITY STATEMENT FROM THE COMMERCIAL BANKA** | | **FUND TRANSFER DATE (ACCOUNT ACTIVITY STATEMENT)** | | **AMOUNT PAID (RSD)** | |
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**РЕЗУЛТАТИ И ЕВАЛУАЦИЈА**

**RESULTS AND EVALUATION**

In accordance with the proposed project, present the expected results, achieved results after the project implementation and indicators for measuring achieved results. Results are divided into two groups:

* “Expected results“ – report on the results that are planned during the project registration period;
* “Other results“ – results that are not planned in the design and project registration phase, but are achieved during the project implementation and are important for a successful Program implementation..

**EXPECTED RESULTS (in accordance with the project registration)**

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| --- | --- | --- | --- |
| **RESULT** | **INDICATOR** | **ACHIEVED RESULT** | **Source of verification**  *(indicate documents, list...)* |
|  |  | **☐** |  |
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**ОTHER RESULTS (achieved but not indicated in the project registration)**

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| --- | --- | --- | --- |
| **RESULT** | **INDICATOR** | **ACHIEVED RESULT** | **Source of verification**  *(indicate documents, lists...)* |
|  |  | **☐** |  |
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Describe the impact that the implemented project has on the project beneficiaries, as well as the community.

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How do you measure the impact of the project on beneficiaries and by which tools (questionnaires, tests, scales for assessing ...)? Please attach tools and integral eventual report on the measured impact of the project to the project.

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To what extent the sustainability of project results is ensured? (Have you applied for or received funding for the continuation of the project? Are there any new initiatives for projects, plan to continue to provide existing or new employees, financial participation of users, etc.?)

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**PROBLEMS AND PLANS**

Did you have any problems during the project? If so, how did you solve them?

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What activities are you planning in the coming period?

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Do you have any recommendations for improving the Export Promotion Program, Part 1 - Individual participation at trade fairs abroad?

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In \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ L.S. Representative's signature

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_